AGENDA

- What Is Our Profession?
- Defining The Competencies
- Self Assessment
- Tools For Growth
- What About Professional Responsibility
- What Is Your Legacy?

What Is A Profession?

- Life’s Work
- A calling requiring specialized knowledge and often long and intensive academic preparation
- A principal calling, vocation or employment

What Is Our Profession?

American College of Medical Practice Executives

Body of Knowledge for Medical Practice Management

- Roles & Responsibilities
- General Competencies
- Knowledge & Skills

Body of Knowledge

- Pipes
- Measuring
- Mechanical

- Flow
- Volume
- Length
- Orientation
- Time
- Preheat
- Assembly
The Body of Knowledge

Dynamic – NOT Static

What Is Our Profession?

Who Else, But You?

Areas of Competence
- Operations Management
- Financial Management
- Organizational Management
- Patient-Centered Care
- Risk & Compliance Management

Operations Management
In medical practice management, operations management requires understanding of business operations and effective management of a medical practice.

Financial Management
Financial management in a medical practice requires skills in accounting, budgeting, revenue cycle management and financial analysis.

Revenue Cycle
Cash Flow
Accounts Payable
Payroll
Budgets
Audits

Human Resource Management
In medical practice management, human resource management requires developing an effective staffing strategy, recruitment and retention, training, a performance evaluation process, a personal commitment to enhancing your knowledge base, and compliance with employment laws.

Organizational Governance
Organizational governance involves the ability to facilitate the corporate legal structure, define policy and define the organization's culture.

Patient-Centered Care
Patient-centered care refers to the ability to create an environment and develop processes that support the best possible patient encounters.

Care Coordination
Patient Outcomes
Quality Initiatives

Measure Results
Patient Input
Tools For Growth
AMERICAN COLLEGE OF MEDICAL PRACTICE EXECUTIVES
MEDICAL GROUP MANAGEMENT ASSOCIATION
MGMA SPECIALTY ASSEMBLIES
State MGMA
Local Chapter MGMA

Tools For Growth

ACMPE Certification

Certification Program: Until December 31, 2018

To apply for the Certification, you must:
- Be a current MGMA member
- Have at least two years of healthcare management experience
- Have a minimum of experience in a supervisory role
- Pass a 125-item, multiple-choice exam assessing your knowledge of the broad core of group practice management principles and applications, as well as the detailed knowledge of the Body of Knowledge for Medical Practice Management.
- Pass a scenario-based exam - This 30-item exam assesses in-depth knowledge of medical practice management principles, problems-solving and decision-making, in a candidate's ability to handle and resolve real-world medical practice issues.
- Earn 60 hours of continuing education (CE). You can earn a variety of credits from a wide range of activities. CE credit can also be earned during your exam preparation and after passing the exams.

ACMPE Fellowship

To achieve Fellowship status you must:
- Be a current Medical Group Management Association (MGMA) member
- Earn the Certified Medical Practice Executive credential
- Pay the one-time $250 application and processing fee
- Earn and maintain continuing education hours
- Write one professional paper or business plan proposal

Professional Responsibility

- Must ensure that you are competent
- Observe the ethics of all levels of MGMA and ACMPE
- Participate
- Offer to contribute
- Mentor others
- Tout the attributes of the profession
- Collaborate
- Physicians
- Others

What Is Your Legacy?

- Are you the best manager you can be?
- Do you find change for the betterment of your practice?
- Have you impacted the delivery of health care in your community?
- Do others look to you for leadership in medical practice management?
- Have you mentored others to be the best they can be?
- Are you a friend on which other managers can rely?